



Volunteer Opportunity: Stewardship Location Lead – Beeton Heritage Forest

As a Stewardship Location Lead, you will work with Oak Ridges Moraine Land Trust (ORMLT) staff and volunteers to manage and oversee the stewardship volunteer program at the Beeton Heritage Forest Nature Reserve. You will be the local point person for volunteers in your area.

Your role will involve planning and communications, contributing to annual workplans, organizing and coordinating Stewardship Volunteer Events, and helping to recruit and support local volunteers in your area. We are looking for one or two Stewardship Location Leads for each area, so you may have the opportunity to partner with another volunteer for this role.

Responsibilities

- Work with Oak Ridges Moraine Land Trust staff and volunteers to determine the annual workplan for the nature reserve.
- Annual review and update (as required) of the Risk Management Plan.
- Assist with the scheduling and coordination of stewardship volunteer events including invasive species removal, trail maintenance, property monitoring, or habitat/species monitoring.
- Coordinate event logistics including meeting arrangements, ensuring the necessary equipment, tools, and first aid kits are available, and sign-in/liability forms are signed by volunteers.
- Assist with development of event communications including emailing volunteers, social media posts, event webpages etc.
- Coordinate with other volunteers for tracking and reporting their volunteer hours.
- Network in the local community to recruit new volunteers, and assist with volunteer training, tracking, communications, and rewards.
- Report progress/results to ORMLT staff.

Time Commitment

We ask Stewardship Location Leads to commit to at least one year in this role. Stewardship work is very seasonal and is usually focused on the spring and fall months, but on average you can expect to contribute 5-10 hours per month in this role.

Training

Participation at a ORMLT Volunteer Orientation event is mandatory to become a Stewardship Location Lead. Previous experience is a much-welcomed asset.



OAK RIDGES MORaine LAND TRUST

Skills and Experience

- Some combination of technical skills/qualifications such as species ID, chainsaw certification, licensed exterminator, Ecological Land Classification etc. would be an asset.
- Experience with event planning would be an asset.
- Experience coordinating volunteers would be an asset.
- Excellent people skills including communication and leadership skills.
- Excellent organization and attention to detail.
- Basic knowledge of Ontario's ecology and species ID, as well as restoration/conservation principles, particularly as it relates to volunteer tasks.
- Basic knowledge of ORMLT including our mission, history, and current projects.
- First Aid certification would be a strong asset.

Other Requirements

- Stewardship Location Leads ideally live locally to the area for which they are the lead.
- You should be familiar with the Beeton Heritage Forest Nature Reserve before becoming a Location Lead.
- The Beeton Heritage Forest is remote and not accessible by public transport. Access to your own transportation is required. The forest is located at 5927 7th Line, Beeton, ON.

To Apply

Please fill out the online volunteer application form and indicate "Beeton Forest Location Lead" in the notes section as an area of interest. <https://form-can.keela.co/volunteer-application-form7>